**Candor Library Board Monthly Meeting Minutes**

**May 11, 2022**

**In Attendance:** Marcia Enright, Trish Engelhard (Board President), Melvin Foster, Deanna Houck, Joe Morrison, Lois Purcell, Oreal Richards, Nancy Riggs, Roy Yarrington

* The meeting was called to order at about 7:05 p.m.
* Board members reviewed the minutes from our April meeting. Deanna made a motion that we accept the minutes, Roy seconded her motion, and all attendees agreed.
* We reviewed the treasurer’s report for April, prepared by Kim Sullivan. There was some discussion about the source of donations ($300, for example). Trish will follow up with Kim. Roy moved that we accept the report. Oreal seconded his motion. All attendees agreed.

**MISCELLANEOUS BUSINESS:**

* The theme for the summer reading program this year is ***Oceans of possibilities***.
* We agreed to hire Ron Donahue to do the repair work that is necessitated by the flooding in November. Ron’s estimate included a comprehensive report of the work he would need to do, totaling $11,000. Marcia will contact Ron to let him know that we want him to do the work.
* Roy reported on the research he had done to determine how we will resolve the reliability of the chair lift. He contacted two different companies: Victory Lifts, and Accessibility Solutions. After some discussion we agreed to follow the advice of the Accessibility Solutions representative with whom Roy spoke. The representative suggested that instead of purchasing a new chair lift, that we purchase a maintenance plan, allowing us a service/review call twice a year. Roy moved that we follow that protocol and Joe seconded his motion.
* Trish reported that a budget committee is still a work in progress; she plans to contact Kim Sullivan for some discussion/advice about the budget and she also asked Melvin if he would agree to be thinking about budget issues.
* FLLS staff are developing a book challenging policy. Marcia will undoubtedly base our policy on what they suggest.
* There was a discussion about how much we should contribute to FLLS for our patrons’ use of Overdrive. Nancy moved that we increase our yearly contribution from $500 to $750. Melvin seconded her motion, and all agreed.
* There was some ad hoc discussion about trustee handbook training.

**LIBRARIAN’S REPORT:**

We received a grant from the Community Foundation of Tompkins County from the Rosen Grant Fund for Summer Reading programming, book giveaways and collection development of children’s and teens materials ($3200)

We also were approved for an Outreach Mini-Grant for our Spice of the Month Club and one program to create an herbal salve. ($540)

We received $2500 in bullet aid from Rep. Christopher Friends from last year’s funds. I’ve written again to Rep. Friends and Sen. Akshar for more funding for programs, collection development and our chair lift fund.

We have a new volunteer, Amelia Misson who is helping one day a week after school.

I have hopefully resolved the issue with the IRS regarding ordering tax forms through their tax forms outlet program.

We still have funds left from our digitization grant. I emailed SCRLC about possibly using it to digitize and bound newspaper collection. As of yet I have not heard back.

Story Hour is going well! We’ve had up to 15 kids plus their adults. Last week a Master Gardener from Cornell Cooperative Extension visited and showed the kids how to plant flowers. They each took home a large flowerpot planted with pansies and a packet of basil seeds.

I have purchased a Keurig for patrons to use in the library. We still need to decide where to set it up. I also purchased a “boom box” for Story Hour music.

I am thinking about stepping down as director. I don’t have a date yet but wanted to give the board a “heads up”. I will of course be available for training my replacement.

*~Submitted by Marcia Enright*

The meeting was adjourned at 8:14 pm.

The next meeting will be on June 15, 2022.

***Minutes respectfully submitted by Lois Purcell***