**Candor Library Board Monthly Meeting Minutes**

**June 8, 2022**

**In Attendance:** Trish Engelhard (Board President), Melvin Foster, Gretchen Huizinga, Linda Kacapyr, Joe Morrison, Lois Purcell, Rita Quinlan, Oreal Richards, Roy Yarrington

* The meeting was called to order at about 7:07 p.m.
* Board members had reviewed the minutes from our May meeting prior to the meeting. Roy made a motion that we accept the minutes, Joe seconded his motion, and all attendees agreed.
* We reviewed the treasurer’s report for May, prepared by Kim Sullivan. There was some discussion about whether we should ask the school board for additional money next year. We would need to make that request in January at the latest so that school officials would be able to prepare their budget requests. Eventually Oreal moved that we accept the treasurer’s report and Roy seconded her motion. All attendees agreed.

**LIBRARIAN’S REPORT:**

Marcia is away and Linda has been covering her hours. Linda gave a brief report about what has happened in Marcia’s absence. She said that “all is well”, but she has really missed Marcia. Items to note:

* Eric Lang made a small adjustment to the chair, but people agreed that we should discourage use of the chair until we have it serviced. (Side note: Trish will follow up with Accessibility Solutions regarding the small repair we need and to confirm that our agreement is sealed. We agreed that we should have a copy of the agreement on file, and that it should be kept where it can be accessed when the need arises.)
* Linda arranged to have the A/C unit maintained/serviced.
* Linda has sent summer reading flyers to the school.
* Our pre-teen volunteer has been coming one day a week after school.
* Linda reported that sunflower packets have been prepared and also that the spice of the month (paprika) packets are available.
* Linda and Gretchen are entertaining groups of preschoolers this week. They gave the kids free books, read stories to them, and even signed them up for library cards.

**MISCELLANEOUS BUSINESS:**

* Trish and Kim Sullivan had prepared a proposed budget, based on expenses from the last few years. We spent a fair amount of time discussing the budget and how to handle our requests to the town and to the school board. Eventually Roy moved that we approve the proposed budget, keeping in mind that it is *proposed*. Melvin seconded his motion.
* In the spring Lou and Sue Heavenrich made a donation to the library, of $300.00. Roy will be in touch with the Heavenriches to ascertain the purpose of the donation, that is, whether it was earmarked for a special need. Following Roy’s query to them, Lois will write a thank you note to Lou and Sue.

The meeting was adjourned at 8:24 pm.

The next meeting will be on September 14, 2022.

***Minutes respectfully submitted by Lois Purcell***