**Candor Library Board Monthly Meeting Minutes**

**September 14, 2022**

**In Attendance:** Trish Engelhard (Board President), Marcia Enright, Melvin Foster, Gretchen Huizinga, Linda Kacapyr, Joe Morrison, Lois Purcell, Roy Yarrington

We didn’t have a quorum of board members, so we did not have an “official” meeting. We were reminded that we should let Trish know if we are unable to attend a meeting. Despite the lack of a quorum, we did conduct a full information-sharing session. And in that light, we reviewed the minutes from our June meeting, and also reviewed the financial document provided by Kim Sullivan, which included statements for both June and July.

**LIBRARIAN’S REPORT:**

We had a busy summer with this year’s Summer Reading Program, Oceans of Possibilities. We had the best year in my memory as far as sign ups, with 90 kids and teens, about 50% higher than last year. We sent notices to Wendy Brutomesso, the elementary school librarian, and she arranged to have passes distributed to all the elementary students. This year we decided to start sign-ups a week before “official” beginning of the program, which was July 5th. All participants were able to choose a book and reading buddy to start the program. And we had weekly projects for 7 weeks. The projects were as follows: shark week (which included painting a wooden shark and a booklet with stickers about sharks), making a shell bracelet (with information about shells plus some fancy shells), Treasures of the Sea week, Paint a Glow in the Dark Lantern Fish, choosing a prize out of the treasure chest (which was created by our student helper Amelia Mission), and a final week of choosing a different new book. We also provided “take and make” projects every week for our Story Hour participants. Our programs were: Tanglewood Nature Center, Captain Jack, Dan the Snake Man, Didgeridoo Down Under, Trish & Danielle music and stories and 3 programs from the Orchestra of the Southern Finger Lakes with their Stories with Music program, featuring a string ensemble, woodwind ensemble and a harpist.

We also had a great Summer Story Hour with Debbi Collier reading, Trish Engelhard providing live music and Donna from the Family Resource Center providing activities and crafts. Over 8 weeks of Summer Story Hour we had a total of 188 kids, 7 teens and 134 adults. Each week featured a theme, such as shark week, beach week, sea creatures etc. and Ryan Collier did a program on water safety one week. We wrapped up our sessions with a Teddy Bear Picnic at the Moyer Park Pavilion.

We took a break from Story Hour for two weeks which worked out well with construction vehicles parked on Bank St, and the street being closed, as well as construction in the library itself.

Ron Donahue has finished his work in the library. The work includes new toilets, a new ceiling in the basement, sheetrock replacement, new flooring in the hall downstairs, and wainscoting in the library.

I have purchased what we need for our Keurig set up. We just need to decide where to put it and think about questions such as do we ask for donations etc.

We also now have passes to the Cayuga Nature Center, Museum of the Earth, Science Center and a telehealth kit, as well as our Empire State Pass.

**MISCELLANEOUS BUSINESS:**

* Trish mentioned that the Candor Community Services organization, which meets monthly at the library, made a $500 donation to the library.
* Marcia reminded us that she plans to retire within the next 6-10 months. And Trish reminded us that we should be thinking about how to fill the library director position.
* Trish and Marcia both talked about a collection development policy. Following the meeting, Trish sent an email to board members with a copy of the *2022 Public Library Collection Management Policy Template and Guide* attached. I’m also attaching it to this message. Trish asked that we examine the document before the next meeting so that we can address our own collection development policy.

Our unofficial meeting was adjourned at about 8:30 pm.

The next meeting will be on October 12, 2022. **Another reminder**: If you are unable to attend our board meetings, please let Trish know.

***Minutes respectfully submitted by Lois Peret Purcell***