**Candor Library Board Monthly Meeting Minutes**

**June 21, 2023**

**Trustees in Attendance:** Trish Engelhard (Board President), Melvin Foster, Sue Gray, Sue Heavenrich, Deanna Houck, Joe Morrison, Oreal Richards, Nancy Riggs, Roy Yarrington

**Others in Attendance:** Marcia Enright (Library Director), Lois Purcell (Board secretary)

* The meeting was called to order at 7:05 p.m.
* The minutes from the board’s monthly meeting on May 10, 2023 were approved. The motion to approve was made by Melvin and seconded by Deanna.
* The financial report was reviewed and raised no questions. Roy made the motion to approve the report, and Joe seconded his motion.

**LIBRARIAN’S REPORT:**

Marcia gave a report of library activity since the last meeting, highlighting her plans for the summer reading program. Her report will be available in the notebook at the circulation desk.

**MISCELLANEOUS BUSINESS:**

* Marcia received an estimate for repair (for $730?) from the place where the awning was purchased. The decision about how to handle the replacement/repairs has been tabled for now.
* Board members discussed scheduling interviews for three applicants for the library director position. Trish will schedule those for early next week.
* The board scheduled a special meeting for June 29 at 5 pm to finalize a decision on a new director; motion made by Melvin and seconded by Oreal.
* Roy explained that he asked Ken Kafka to repair the bench in front of the library. Ken completed the repair, and the bench is back in place. Deanna generously volunteered to buy a gift card for Ken as a thank you for the repair.
* Marcia reported that the A/C is not working. She got an estimate from Martin’s Heating & Plumbing for $8,940 for the repairs. Board members agreed to get additional estimates, and Deanna will discuss the need for repairs with village personnel.
* Marcia reported that there is state aid for construction projects and that we should consider whether there are projects we want to undertake that would be eligible for those funds.
* The state-mandated need for a lactation policy was discussed. Nancy moved that we adopt the state-mandated policy as written, and her motion was seconded by Oreal.
* Sue H raised awareness of the need for a meeting room policy and distributed a sample of such a policy. Board members agreed to revisit this topic in the fall.

The meeting was adjourned at 8:35 pm.

**NB:** Trish will confirm meetings for next week as described above.

The next regular board meeting will be on September 13, 2023

*Minutes submitted by Lois Peret Purcell*