**Candor Library Board Monthly Meeting Minutes**

**January 10, 2024**

**DRAFT 01/16/2024**

**Trustees in Attendance:** Trish Engelhard (Board President), Melvin Foster, Sue Gray, Sue Heavenrich, Deanna Houck, Joe Morrison, Nancy Riggs, Roy Yarrington

**Trustees absent:** Oreal Richards

**Others in Attendance:** Donna Schwender (Library Director), Lois Purcell (Board secretary), Tim Schwender (Guest), Dick Zavatto (Guest)

* The meeting was called to order at 6:48 p.m., immediately following the annual meeting.
* The minutes from the board’s monthly meeting on November 08, 2023 were approved (motion to approve was made by Roy and seconded by Sue H)

**MISCELLANEOUS BUSINESS:**

* Donna explained issues with the main printer/fax machine. After some discussion, the board approved purchase of up to $400 for a new printer. Motion was made by Melvin and seconded by Roy.
* The Board approved requesting a tax increase of 3% on the May referendum.
* We agreed to watch the Sexual Harassment presentation (required for all staff and board members) at our February meeting.

The meeting was adjourned at 7:15 pm.

Next month’s board meeting will be a week earlier than usual, i.e February 7, at 7 p.m.

Other meetings: March 13, April 10, May 08, June 12, Sept. 11, Oct, 9, and Nov, 13.

*Minutes submitted by Lois Peret Purcell*