**Candor Library Board Monthly Meeting Minutes**

**September 18, 2024**

**Trustees in Attendance:** Trish Engelhard (Board President), Sue Gray, Sue Heavenrich, Deanna Houck, Nancy Riggs, Roy Yarrington

**Trustees absent:** Mary Kay Porter

**Others in Attendance:** Donna Schwender (Library Director), Lois Purcell (Board secretary), Tim Schwender (Guest), Dick Zavatto (Guest)

* The meeting was called to order at 7:00 p.m.
* The agenda was distributed via email by Trish in advance of the meeting, and approved at the meeting
* The minutes from the board’s monthly meeting on June 16, 2024 were approved (motion made by Sue H and seconded by Deanna)
* The financial statement was reviewed, prompting some discussion re various expenditures, then accepted as presented (motion by Roy, seconded by Nancy)

**LIBRARIAN’S REPORT:**

Donna provided a full report of library activities since June’s meeting, highlighting in particular the summer reading program, which touted almost twice as many (a total of 130) participants as last year’s summer program. The program was a huge success! She also provided updated information on several funding streams and grants that are in process. Another highlight: Donna has begun the weeding process, focusing initially on large type books, science fiction, and young adult sections. She also provided the board with highlights from the Association for Rural and Small Libraries Conference which she attended in Springfield, Mass. last week.

**MISCELLANEOUS BUSINESS:**

* Donna reported on an additional estimate that we received for the lighting project, and explained the type of lighting panels that might be used. After some discussion, and considering past estimates we had received, Roy moved we hire Kevin Kline (Spencer) to do the lighting work this fall. Kline’s estimate is $12,600. Sue H seconded Roy’s motion.
* Dick Zavatto has expressed interest in being on the library board, so Roy brought him to the meeting as a guest. Deanna moved to appoint Dick to the board to finish out Melvin Foster’s term until January’s annual meeting when we hold a formal vote for board members. Roy seconded her motion.
* We will need to add one more member to the board. Current board members will be approaching other community members who have expressed interest in serving on the board.
* Since we have enough outreach without it, the board voted to retire the blog (motion made by Sue H, and seconded by Roy).
* Roy showed portraits of Joanne and Don Weber (painted by Joanne), which will be displayed in the library for a period of time to be determined.
* Trish and Donna will meet with Kim Sullivan in the next few weeks re next year’s budget, planning for the board to finalize the budget in November.

The meeting was adjourned at 8:22 p.m. The next meeting will be held on October 9 at 7 p.m.

*Minutes submitted by Lois Peret Purcell*