**Candor Library Board Monthly Meeting Minutes**

**April 09, 2025**

**Trustees in Attendance:** Trish Engelhard (Board President), Ty Coates, Sue Gray, Mary Kay Porter, Roy Yarrington, Dick Zavatto

**Trustees Absent:** Sue Heavenrich, Deanna Houck, Nancy Riggs

**Others in Attendance:** Donna Schwender (Library Director), Linda Kacapyr, Lois Purcell (Board secretary), Tim Schwender (Guest)

* The meeting was called to order at 7:03 p.m.
* The minutes from the board’s monthly meeting in February were approved (motion made by Roy and seconded by Ty)
* The financial statement, prepared by Kim Sullivan, was reviewed and approved (motion made by Mary Kay and seconded by Sue G.)

**MISCELLANEOUS BUSINESS:**

* Our petition for the school referendum was submitted to the school, in preparation for the May 21st vote.
* The committee (consisting of Ty Coates, Sue H, Trish and Donna) which prepared and reviewed the strategic plan for 2025-2028, submitted their draft of the new plan. Ty made note of small edits which she will be making in preparation for a final vote.
* Library board members also reviewed and approved the Code of Conduct, making note of typos that will be corrected. Ty made the motion for approval and her motion was seconded by Roy.

**DIRECTOR’S REPORT:**

Donna provided a full report of library activities since the last meeting. Highlights include the funding we received from the Rosen grant, which will be used to help cover expenses for the summer reading program. Also, Donna met with the librarian at the Candor elementary school, to discuss collaboration of our library’s role in PTSA World Book Day event, which will be held later in April. Donna is also working on an application for the Family Literacy grant, requesting funds to expand our graphic novel collection, with an eye toward possibly starting a book club for 8-12 year olds.

Other highlights of her report include her finalizing an annual report to the community, which will, after review, be posted on the library website. Also, of note, the number of attendees at Story Hour continues to be at least 30!

The meeting was adjourned at 8:06 p.m.

The next meeting will be held on May 14.

*Minutes submitted by Lois Peret Purcell*