**Candor Library Board Monthly Meeting Minutes**

**May 14, 2025**

**DRAFT 05/15/2025**

**Trustees in Attendance:** Trish Engelhard (Board President), Sue Heavenrich, Deanna Houck, Mary Kay Porter, Nancy Riggs, Roy Yarrington, Dick Zavatto

**Trustees Absent:** Ty Coates, Sue Gray

**Others in Attendance:** Donna Schwender (Library Director), Lois Purcell (Board secretary), Tim Schwender (Guest)

* The meeting was called to order at 7:02 p.m.
* The minutes from the board’s monthly meeting in April were approved (motion made by Roy and seconded by Dick)
* The financial statement, prepared by Kim Sullivan, was reviewed and approved (motion made by Deanna and seconded by Sue H.)

**DIRECTOR’S REPORT:**

Donna provided a full report of library activities since the last meeting. Highlights include the acceptance of the Family Literacy grant, which will be used to extend our graphic novel collection. Also, Donna reminded us that Hoopla is a subscription service that we do not share with other FLLS libraries, but rather that we pay per use for our Candor patrons. She outlined the associated charges. The automatic renewal has already taken place for this year but this is an expense that perhaps we should revisit next year.

Donna presented to the board, her annual report to the community. It’s a very cleverly designed one page synopsis of facts and figures regarding library use and services in 2024. She also shared her summer reading program plan, also very artistically displayed on one sheet. This summer’s theme is “Color my world”.

**MISCELLANEOUS BUSINESS:**

* We were reminded that the school budget vote is next week (May 20/2025)
* The Strategic Plan for 2024-2028 was reviewed in its final form and approved by the board (motion made by Nancy and seconded by Sue H).
* In light of a request by a community member to hold a group gathering in the downstairs meeting room to discuss/share civic concerns, the board approved such a gathering.
* The board voted to renew our two Science Center passes for the coming year.
* The board approved Donna’s annual report to the community (Motion made by Deanna and seconded by Nancy).

The meeting was adjourned at 8:22 p.m.

The next meeting will be held on June 11.

*Minutes submitted by Lois Peret Purcell*