**Candor Library Board Monthly Meeting Minutes**

**June 11, 2025**

**DRAFT 06/12/2025**

**Trustees in Attendance:** Trish Engelhard (Board President), Ty Coates, Sue Heavenrich, Deanna Houck, Mary Kay Porter, Roy Yarrington

**Trustees Absent:** Sue Gray, Nancy Riggs, Dick Zavatto

**Others in Attendance:** Donna Schwender (Library Director), Lois Purcell (Board secretary)

* The meeting was called to order at 7:10 p.m.
* The minutes from the board’s monthly meeting in May were approved (motion made by Deanna and seconded by Roy)
* The financial statement, prepared by Kim Sullivan, was reviewed and approved (motion made by Sue H. and seconded by Ty)

**DIRECTOR’S REPORT:**

Donna provided a full report of library activities since the last meeting. That report will be available in the notebook at the circulation desk.

Some highlights are that she has applied for two more grants. She has also prepared a letter to the town to request funding for the coming year.

Donna is conducting tours for Pre-K students this week, hoping to issue library cards to many of them who will be coming to the library with their Pre-K teachers. Donna appreciates the help Deanna is giving her with the Pre-K students. She has also prepared 400+ copies of the Summer Reading Program events, to be distributed at the school and in the community. This summer the summer reading program will include 22 events. As a reminder, this year’s theme is “Color my world”. Donna has cleverly integrated the theme into the planned programs and will be advertising the programs to remind Candor residents what fun the library is.

**MISCELLANEOUS BUSINESS:**

* The school budget referendum was passed in May.
* The board approved the purchase of a new barcode scanner. Motion was made by Deanna and seconded by Roy.
* On our wish list for the future, is a possible upgrade to the small kitchen on the lower level.

The meeting was adjourned at 7:51 p.m.

The next meeting will be held on September 10, 2025.

*Minutes submitted by Lois Peret Purcell*